**Suvarna Kirtane MA in Counselling Psychology**

Room no. 8, panchratna chawl no. 3

Shri krushna nagar, Patri pool

Kalyan (E) 421306

Mob no. 9819293144

Email I’d: [Suvarnakirtane23@gmail.com](mailto:Suvarnakirtane23@gmail.com)

**CAREER OBJECT:** As a psychologist I would like to use my skill of being stable minded and level headed for counselling clients with psychological problem.

**EDUCATIONAL QUALIFICATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Period** | **Course/Degree** | **Institute** | % |
| May, 2016 | MA | M.M.P Shah women's college matunga | 55.60% |
| April, 2013 | BA | K.V. pendharkar college dombivli | 45.33% |
| February, 2010 | H.S.C | GIES high school junior college subhedar wada kalyan | 70.67% |
| March, 2008 | S.S.C | GIES high school junior college subhedar wada kalyan | 56.30% |

**Psychology related work experience:**

**2015-2016                 Sheth N.K.T.T college of commerce & Sheth J.T.T College of**

**(Internship) arts, Thane.**

* Conducted various psychological education and assessments to identifying and categories the problems related to behaviour or curriculum.
* Counselled students with curricular or behavioural problem.
* Vocational guidance given to students after aptitude testing.

**2017-2019                     Anjuman I Islam Allana English high school cst**

**(July to present)**

**2018-2019                    Anjuman I Islam badruddin Tyabji urdu high school cst**

**(Feb to present)**

* 1. **Anjuman I Islam Allana Primary school cst**
* Conducted individual and group counselling sessions for

Students on how to overcome personal, social, and

behavioural issues.

* Informally assessed students for learning disabilities, ADHD.
* Conducted specialized counselling sessions for students with disabilities, and behavioral issues.
* Coordinate with teachers for any kind of help regarded in dealing with LD
* Provided guidance to parents regarding their words
* Made counselling reports of students
* Conducted workshop on study skills for students and parenting workshop also conducted how to handle behavioural problems of students.

**2017-2019**   **Anjuman I Islam Allana junior college cst**

**(July to present)**

* Taking lecture to 11th & 12th science on psychology subject
* Supervision in exam
* Conducted workshop on study skills for 12th std

**ACHIEVMENTS:**

* Successfully completed 1 month training program on ‘Basic Skiils in Counselling and Psychological Assessment in the year 2015-2016.
* Conducted Life Skill Workshops over the course of 1 year in Colleges and schools.
* Attended workshop called ‘Parivartan’ by Vridhi Foundation.
* Submitted Research Dissertation to Smt Maniben M.P. Shah Women’S College of Arts & Commerce on the topic- ‘Relationship between Perceived Stress, Achievement Motivation and Emotional Intelligence among College Students ’.
* Certificate of participation in 4th Annual Drishti Symposium-The 3R’s of Trauma on 20th February, 2016.
* Certificate of attendance for UGC sponsored Seminar on Advances n Neuropsychology on 20-21 February, 2014.
* Certificate of participation for the Seminar on Media Mayhem on 10th October, 2015.

**EXTRA CURRICULAR ACTIVITES:**

* Participation certificate for participating in Langdi in primary school.
* Participated in NCC and passed with ‘B’ grade in 2012.
* Participated in NCC annual training camp at Kaylan.
* Participated in NCC annual training camp at Colaba.
* Participated in Kabaddi at primary school level.

**COMPUTER SKILLS:**

* Passed in MS-office 2007 & Internet Course.

**PERSONAL DETAILS:**

* Date of Birth: 23rd December 1991
* Marital Status: Unmarried.
* Languages Known: English, Marathi, Hindi.
* Hobbies: Reading, Dancing, listening music.
* Cell no.: +919819293144/+918108881575.
* Email Id: [Suvarnakirtane23@gmail.com](mailto:Suvarnakirtane23@gmail.com)

I hereby declare that all the information provided by me in this application is factual and correct to the best of my knowledge and belief.

Date:                                                       Yours sincerely,

**Suvarna Kirtane**